

**MANITOBA CATTLE ENHANCEMENT COUNCIL**  
**APPLICATION FOR REFUND OF MCEC FEE**

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Producer/Applicant Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Producer/Applicant Address: \_\_\_\_\_

MCEC Refund Requested (total dollar amount in an amount not less than \$30.00): \_\_\_\_\_

***\*\*Effective January 1/2008, to help reduce administrative costs, please accumulate receipts for small fees deducted until they total at least \$30.00. If less than \$30.00, submit at the end of the calendar year\*\****

- A fully completed Application for Refund of MCEC Fees (“Application”) must be received in the MCEC offices.
- Effective January 1/2008 receipts are refundable if postmarked or received within one year after the month end in which the fee was deducted. Example: Receipts dated January 4/09 are refundable until January 31/10.
- Attach copies of your receipt(s) showing your producer information, the date, the amount of the MCEC Fees paid, the number of Head and any receipt/settlement number.
- Clear, legible and unaltered copies of your receipt(s) must be attached to this Application in order for a refund to be processed. PLEASE NOTE THAT ANY INVOICE/RECEIPT THAT DOES NOT CLEARLY INDICATE THE INFORMATION REQUIRED, WILL NOT BE ACCEPTED, INCLUDING THOSE RECEIVED WITHOUT A COMPLETED APPLICATION FOR REFUND.
- A Refund of Fees will only be issued to the Producer/Applicant if the accompanying receipts attached to the Application correspond with the person applying for a refund. If there are multiple names on the receipts, ensure that you complete the Application showing all names and obtain all signatures.

**TIPS/EXAMPLES:**

- Receipts show both the name of the husband and wife - Completed Application must be in the name of both the husband and wife and signatures of both are required. This would be the same for any multiple names shown on a receipt. (i.e. father/daughter, brother/sister etc.)
- Receipts are in the name of a farm or business – Completed Application must be in the name of the farm or business and the appropriate signing authority for the farm or business must sign the Application.
- Receipts show that the settlement has been split between two producers. The percentage of the settlement split between the two producers will determine the percentage of refund attributable to the MCEC Fee. In order for a full refund of the MCEC Fee on any split settlement/receipt, the Application must indicate both producers and both signatures would be required. If only one of the two producers complete and sign the Application, then only that producers’ split portion of the MCEC Fee will be refunded.

**PLEASE NOTE THAT AN APPLICATION FOR REFUND THAT IS NOT IN STRICT COMPLIANCE WITH THE ABOVE, WILL BE RETURNED TO THE PRODUCER.**

The undersigned certifies that the information given in this form is true, accurate and complete in every respect.

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Signature(s) \_\_\_\_\_ (Print) \_\_\_\_\_ Date \_\_\_\_\_

**Completed Application for Refund must be forwarded to:**  
Manitoba Cattle Enhancement Council  
101 – 1780 Wellington Ave, Winnipeg, MB R3H 1B3  
Phone: (204) 452-6353 Fax: (204) 452-6356  
Toll Free: 1-866-441-6232 Website: www.mancec.com